

CHRIST NAGAR CENTRAL SCHOOL
KOWDIAR P.O., TRIVANDRUM
KERALA - 695 003
No. 931119




HANDBOOK
2022 - 2023

Name

Standard Division

Admission No

 **(0471) 2318482, to 2318485**
91471 2311986 (Fax)

www.christnagarschools.org/cbse
E-mail :christcentraltvm@gmail.com

SCHOOL HOURS**8.00 a.m. to 1.40 p.m.****OFFICE HOURS****8.00 a.m. to 4.00 p.m.****SCHOOL UNIFORM****KG Section**

Boys : Half sleeve steel grey shirt with dark blue collar, dark blue shorts, school belt, dark blue socks, dark blue shoes with steel grey border.

Girls : Half sleeve steel grey shirt with dark blue collar, dark blue pinafore, school belt, dark blue socks, dark blue shoes with steel grey border.

LP Section

Boys : White half-sleeve shirt, navy-blue shorts with 1.5" belt loops.

Girls : White half-sleeve shirt, navy-blue pinafore with 1.5" belt loops.

UP Section

Boys : White half-sleeve shirt, navy-blue shorts or trousers with 1.5" belt loops.

Girls : White half-sleeve shirt, navy-blue half skirt with 1.5" belt loops.

HS & HSS Section

Boys : White half-sleeve shirt, navy-blue trousers with 1.5" belt loops

Girls : White half-sleeve shirt, navy-blue half skirt with 1.5" belt loops with navy-blue overcoat.

All sections (for boys & girls)

Maroon school tie, school belt, black shoes and navy-blue socks.

On Wednesdays

House T-shirts will be provided from the school.

Note : Parents are requested to ensure that their children come to school neatly dressed.

- Shirts should be tucked in.
- Jewellery (except for small ear-studs), nail polish, mehandi, fancy hairbands and clips are not permitted.
- Fancy bangles, earrings and chains of any kind are not allowed in the campus.
- Boys must be clean shaven.
- Fashionable haircuts, colouring and use of gel are not allowed.

SCHOOL FEES

1. Payable to the credit of the school at Bank of Baroda, Keston Enclave Road, Kowdiar, Trivandrum - 3.
2. The dates/period for the payment of fees is from the first to the twelfth of the first month (May/June, September and January) of each term.

NB : A fine of Rs. 50/- or Rs. 100/- will be charged for the default of payment in the due period according to the delay in payment.

A re-admission fee of Rs 350/- will be charged for the default of payment after the last month of the term.

Students should bring this Handbook to school daily.

Visiting Hours to meet the Principal : 8.15-9.15am & 2.00-3.30pm



Lead Kindly Light !

*Keep us always in the right Way
And guide us to the Truth
That alone can enrich our Life.*

CHRIST NAGAR CENTRAL SCHOOL

MEMORANDA

Name of the Pupil :

Class : Section : Sex :

Admission No..... Year of Joining :


Date of Birth : Blood Group :

Residential Address (Permanent) :

.....
 

Communication Address :

.....
.....



 (to which messages may be sent)

E-mail ID :

Name of Father

Occupation (designation to be specified).....

Office address.....

.....
 

Name of Mother

Occupation (designation to be specified).....

Office address.....



Name of Local guardian (if any)

Relationship to the student

Occupation (designation to be specified).....

Office address.....



Nearest Neighbour's Phone No.....

School last attended :

Particulars of siblings studying in the school

History of any illness past or present :

History of any allergies

I have read all the rules of the school as in the school diary. Also I understand that the rules and regulations may be revised as per need by the Management and I will abide by the same.

Signature of :

.....

Pupil

Father

Mother

Guardian

NB : Any change in address, phone numbers should be reported to the school office immediately.

Bus No. Morning

Boarding point

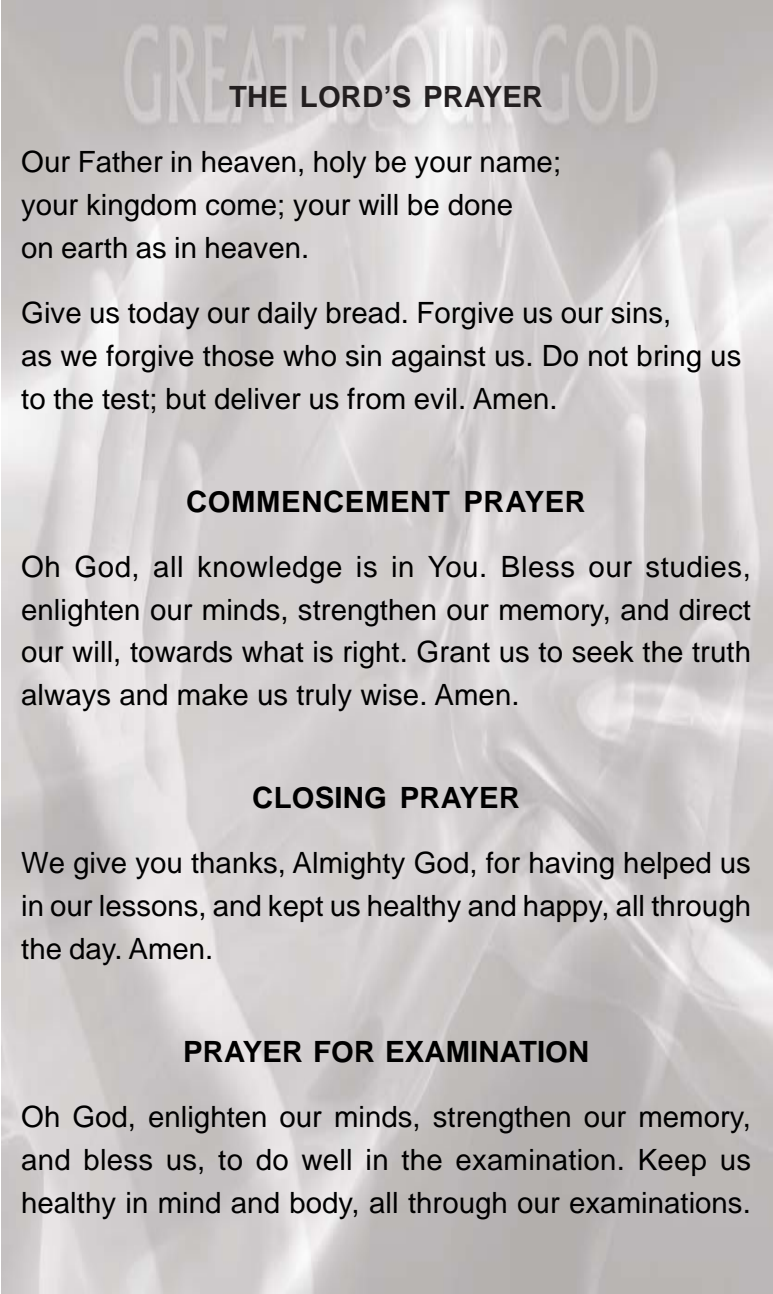
Afternoon

Alighting point

*“Asato ma Sat gamaya
Tamaso ma Jyothir gamaya
Mrityor ma Amritham Gamaya”
Brihadaranyaka Upanishad*



*“The fear of Yahweh
is the beginning of knowledge”
(Prov. 1, 7)*



THE LORD'S PRAYER

Our Father in heaven, holy be your name;
your kingdom come; your will be done
on earth as in heaven.

Give us today our daily bread. Forgive us our sins,
as we forgive those who sin against us. Do not bring us
to the test; but deliver us from evil. Amen.

COMMENCEMENT PRAYER

Oh God, all knowledge is in You. Bless our studies,
enlighten our minds, strengthen our memory, and direct
our will, towards what is right. Grant us to seek the truth
always and make us truly wise. Amen.

CLOSING PRAYER

We give you thanks, Almighty God, for having helped us
in our lessons, and kept us healthy and happy, all through
the day. Amen.

PRAYER FOR EXAMINATION

Oh God, enlighten our minds, strengthen our memory,
and bless us, to do well in the examination. Keep us
healthy in mind and body, all through our examinations.



Amen.

Lead, kindly light

Lead, kindly Light, amid th' encircling gloom,
Lead Thou me on!
The night is dark and I am far from home,
Lead Thou me on.
Keep Thou my feet; I do not ask to see
The distant scene: one step enough for me.
So long Thy power hath blessed me, sure it still
Will lead me on.
O'er moor and fen, o'er crag and torrent, till
The night is gone;
And with the morn those angel faces smile,
Which I have loved long since, and lost a while.

Prayer of St. Francis of assisi

Make me a channel of your peace,
Where there is hatred, let me bring your love,
Where there is injury, your pardon, Lord
And where there's doubt, true faith in you.

*Ch. Oh Master, grant that I may never seek
So much to be consoled as to console,
To be understood as to understand,
To be loved as to love with all my soul.*

Make me a channel of your peace,
Where there's despair in life, let me bring hope,
'Where there is darkness, Lord, your shining light,
And where there's sadness, ever joy.

Make me a channel of your peace,
It is in pardoning that we are pardoned,
In giving to all men that we receive,
And in dying that we're born to eternal life.





School Anthem

Hail! Christ Nagar Alma Mater! Hail!
We, thy children, in white and blue,
Around thy glorious banner stand,
With lamps lit from thy sacred Light
To guide our steps in th' encircling gloom,
Singing the hymns of the Rishis of yore.

"Tamaso ma jyothir gamaya"

God bless our glorious Alma Mater!
In faith and hope we'll march ahead
In quest of Truth that liberation brings
From bondage of falsehood, ignorance and death
Ush'ring in the Lord's joy
As we chant the Maharshi's hymn,

"Asato ma Sat gamaya"

O glorious Christ Nagar, Alma Mater!
Teach us to love and bright'n the world,
That is crippled and broken apart,
By our own greed, hate and malice.
O! help us heal this moribund world,
And make it whole, an abode of peace.

"Mrityor ma Amritham gamaya"

"Tamaso ma Jyothir gamaya

Asato ma Sat gamaya

Mrityor ma Amritham gamaya"

(God bless Christ Nagar Alma Mater!)



National Anthem

*Jana gana-mana-Adhinayaka, jaya he
Bharatha-bhagya-vidhatha.*

Punjab - Sindh- Gujarat-Maratha

Dravida Utkala-Banga

Vindhya Himachala -Yamuna -Ganga

Uchala jaladhi-taranga

Tava subha name jage,

Tava subha asisha mage

Gahe tava jaya-gatha.

Jana-gana-mangala dayaka - jaya he

Bharatha-bhagya vidhatha

Jaya he, jaya he, jaya he

Jaya jaya jaya jaya he!

Pledge

*India is my country. All Indians are my brothers
and sisters. I love my country and I am proud of its
rich and varied heritage. I shall always strive to be
worthy of it.*

*I shall give my parents, teachers and all elders
respect and treat everyone with courtesy.*

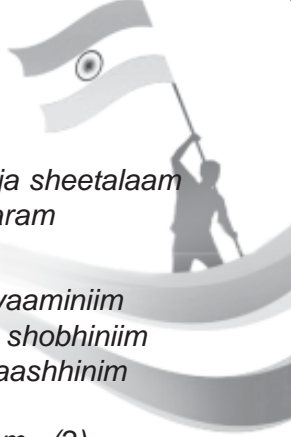
*To my country and my people I pledge my
devotion. In their well-being and prosperity alone
lies my happiness.*

Vande Mataram

*vande maataram..
vande maataram..*

*sujalaam sufalaam malayaja sheetalaam
sasyashyaamalaam maataram
vande maataram..*

*shubhrajyotsnam pulakita yaaminiim
phulla kusumita drumadala shobhiniim
suhaasinim sumadhura bhaashhinim
sukhadaam varadaam
maataram.. vande maataram.. (2)*



सारे जहाँ से अच्छा हिन्दोस्ताँ हमारा

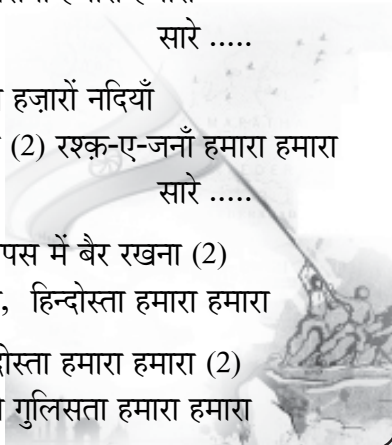
सारे जहाँ से अच्छा हिन्दोस्ता हमारा हमारा (2)
हम बुलबुलें हैं इसकी, ये गुलिस्ता हमारा हमारा
सारे

परबत वह सबसे उँचा, हम्साया आसमाँ का (2)
वह संतरी हमारा, वह पासबाँ हमारा हमारा
सारे

गोदी में खेलती हैं इसकी हज़ारों नदियाँ
गुलशन है जिनके दम से (2) रश्क़-ए-जनाँ हमारा हमारा
सारे

मज़हब नहीं सिखाता आपस में बैर रखना (2)
हिन्दी हैं हम (3) वतन है, हिन्दोस्ता हमारा हमारा

सारे जहाँ से अच्छा हिन्दोस्ता हमारा हमारा (2)
हम बुलबुलें हैं इसकी, ये गुलिसता हमारा हमारा



Walk with me oh my Lord...

Walk with me oh my Lord
Through the darkest night and brightest day
Be at my side oh Lord
Hold my hand and guide me on my way
Some times the road seems long my energy is spent
Then Lord I think of you
and I am given strength
Stones often bar my path and there are times I fall
But you are always there to help me when I fall (Walk)

There shall be....

There shall be showers of blessing
This is the promise of love
There shall be seasons refreshing
Send from the saviour above
Showers of blessings
Showers of blessings we need
Mercy drops round us are falling
but for the showers we plead.
There shall be showers of blessing
Send them upon us oh Lord
there shall be seasons refreshing
Come and now honour Thy word
Showersplead.



Love wonderful love...

Love wonderful love
The love of God for me
Love wonderful love
So rich so rich so free
Wide wide as the Ocean
Deep deep as the Sea
High high as the heaven above
The love of God for me(2)

Like a Sunflower ...

Like a Sunflower
that follows every moment of the Sun
So I turned towards you
to follow you my Lord
It's simplicity Charity I follow(2)
Like a Sunflower that follows every
moment of the Sun
So I turned towards you
to follow you my Lord
It's simplicityhonesty I follow,(2)

Change my heart oh Lord...

Change my heart oh Lord
Make it ever new
Change my heart oh Lord
May I be like you
You are the Potter
I am the clay
Melt me and mould me
this is what I pray



CHRIST NAGAR CENTRAL SCHOOL (CBSE)
KOWDIAR P.O., TRIVANDRUM - 695 003

GOVERNING BODY

1. Rev. Fr Paul Mangad CMI
2. Rev. Fr Joseph Palakunnel CMI
3. Rev. Fr Jose Konatt CMI
4. Rev. Fr Dr Mathew Thengumpally CMI
5. Rev. Fr Thomas Chennattusserry CMI
6. Rev. Fr Bino Pattarkalam CMI
7. Rev. Fr Xavier Ampattu CMI
8. Rev. Fr Tinto Pulinchuvallil CMI

MANAGING COMMITTEE

1. Rev. Fr Paul Mangad CMI (*Manager*)
2. Rev. Fr Scaria Ethiret CMI (*Educational Councillor*)
3. Rev. Fr Joseph Palakunnel CMI (*Member*)
4. Rev. Fr Jose Konatt CMI (*Member*)
5. Rev. Fr Dr Mathew Thengumpally CMI (*Principal, ICSE*)
6. Rev. Fr Thomas Chennattusserry CMI (*Principal, IGCSE*)
7. Rev. Fr Bino Pattarkalam CMI (*Principal*)
8. Rev. Fr Xavier Ampattu CMI (*Principal, Attingal*)
9. Rev. Fr Tinto Pulinchuvallil CMI (*Vice Principal & Bursar*)
10. Ms Annie Ignatious (*Academic Co-ordinator*)
11. Mr Thomas Mani P (*Senior Teacher*)
12. Mr Manoj Abraham IPS (*Parent*)
13. Mr Gururaj S Kalkura (*Parent*)
14. Mr Biju S (*Parent*)
15. Mr Deepak Vasudevan Ravindran Nair (*Parent*)
16. Ms S V Shimi (*Parent*)
17. Mr Anoop Kumar S (*Parent*)
18. Ms Kavitha K (*Parent*)
19. Ms Rani S (*Parent*)
20. Ms Nisha M (*Parent*)
21. Ms Jaya Jacob Koshy (*Teacher*)
22. Ms Jayalekshmi S (*Office Staff*)

MEMBERS OF THE STAFF

A. TEACHING STAFF

MANAGER

Rev. Fr Paul Mangad CMI

PRINCIPAL

Rev. Fr Bino Pattarkalam CMI, M.A., M.Ed.

VICE-PRINCIPAL

Rev. Fr Tinto Pulinchuvallil CMI, M.A.

SECTION HEADS

Ms Jaya Jacob Koshy, M.Sc., M.Ed.
Ms Shyni Antony M.Sc., B.Ed., KTET, SET
Ms Meenakshi J, M.A., B.Ed., NET
Ms Ushakumari L K, M.A., B.Ed., SET
Ms Sheeja Sanathanan, B.A.,T.T.C., PGDCA
Ms Archana M, M.A., B.Ed. SET, CTET
Ms Bina Viswanathan, B.Sc., B.Ed, P.P.T
Ms Thara R Nair M.A., DHT, SET

English

- | | | |
|-----|----------------------|---------------------------------|
| 1. | Ms Sheeja Sanathanan | B.A.,T.T.C., PGDCA |
| 2. | Ms Vinitha Joseph | M.A., B.Ed. |
| 3. | Ms Shini Maxwell | M.A., B.Ed. KTET |
| 4. | Ms Lekshmi K | M.A., B.Ed., SET |
| 5. | Ms Bindhu K Y | M.A., B.Ed., M.Phil |
| 6. | Ms Renjana S L | M.A., B.Ed. |
| 7. | Ms Soumya J | M.A., B.Ed. |
| 8. | Ms Rekha Sreekumar | M.A., M.Ed., NET, PG Dip |
| 9. | Ms Sreedevi A P | M.A., B.Ed., SET, CTET |
| 10. | Ms Athira S Mohan | M.A., B.Ed., KTET, CTET |
| 11. | Ms Seena M P | M.A., B.Ed. |
| 12. | Ms Helen Babu | B.A., Dip. in Special Education |
| 13. | Ms Rachel Mathews | B.Sc., M.A., B.Ed. |
| 14. | Ms Ann Bruno Netto | B.A., B.Ed. |
| 15. | Ms Mary Jaya | M.A., B.Ed., NET, SET |

Malayalam

- | | | |
|-----|-----------------------|-------------|
| 16. | Mr Thomas J Poovattil | M.A., B.Ed. |
| 17. | Ms Bindhu Paul | M.A., B.Ed. |
| 18. | Ms Preena S | M.A., B.Ed. |

- | | | |
|-----|------------------------|-----------------------|
| 19. | Ms Sinu K J | MA, B.Ed., KTET, PDSP |
| 20. | Ms Kumari Bindhuja | M.A., B.Ed. |
| 21. | Ms Saranya Lekshmi A R | M.A., B.Ed. |
| 22. | Ms Deepa Nair M P | B.A., PP., T.T.C. |
| 23. | Ms Praseetha V T | M.A., B.Ed. |

Hindi

- | | | |
|-----|-------------------|-------------------------|
| 24. | Ms Ushakumari L K | M.A., B.Ed., SET |
| 25. | Ms Thara R Nair | M.A., DHT, SET |
| 26. | Ms Archana S Nair | M.A., B.Ed., CTTC, KTET |
| 27. | Ms Suja M S | M.A., B.Ed., SET, CTET |
| 28. | Ms Aswany R Nair | M.A., B.Ed. |
| 29. | Ms Divya Chandran | M.A., B.Ed., KTET |
| 30. | Ms Bindhu V G | M.A., B.Ed., CTET |
| 31. | Ms Soumya S Kumar | M.A., B.Ed. |

French

- | | | |
|-----|----------------------|-------------------|
| 32. | Ms Poornima R Thampi | M.Sc., B.Ed. |
| 33. | Ms Lena Sebastian | B. Pharm, DELF B2 |

History & Geography

- | | | |
|-----|---------------------------|-----------------------------|
| 34. | Ms Archana M | M.A., B.Ed., SET, CTET |
| 35. | Ms Meenakshi J | M.A., B.Ed., NET |
| 36. | Ms Nisha S | M.A., B.Ed., SET |
| 37. | Ms Swathy Das Berman | B.A., B.Ed. |
| 38. | Ms Jalaja M | M.A., B.Ed. |
| 39. | Ms Anaghageethi S A (P.T) | M.Sc., B.Ed, NET, SET, CTET |

Economics

- | | | |
|-----|---------------|------------------|
| 40. | Ms Dhanya S S | M.A., B.Ed., SET |
| 41. | Ms Sreeja S | M.A., B.Ed. |

Physics

- | | | |
|-----|-------------------|------------------------------|
| 42. | Ms Yamuna Rani K | M.Sc., B.Ed. |
| 43. | Ms Jasmin S Rajan | M.Sc., B.Ed., SET, PGDCA |
| 44. | Ms Anupama S S | M.Sc., B.Ed., SET, CTET, TET |
| 45. | Ms Anju Maria | M.Sc., B.Ed. (on Leave) |
| 46. | Ms Aparna V Nair | M.Sc., B.Ed. |
| 47. | Ms Aswathy A S | M.Sc., B.Ed. |
| 48. | Ms Remya M G | M.Sc., B.Ed. |

Chemistry

- | | | |
|-----|------------------------|--------------------------|
| 49. | Mr G Devathas | B.Sc., B.Ed. |
| 50. | Ms Sheeja Mary C Jacob | M.Sc., B.Ed., SET, PGDCA |
| 51. | Ms Jotsna S R | M.Sc., B.Ed. |

52. Ms Greta Mary Thomas M.Sc., B.Ed.
53. Ms Deepthy Dileep M.Sc., B.Ed.
54. Ms Reshma Rajai M.Sc., B.Ed., KTET, SET

Biology

55. Ms Rekha C M.Sc., B.Ed., SET
56. Ms Sajitha S S M.Sc., B.Ed., SET
57. Ms Sindhu Raghuvaran Nair M.Sc., B.Ed., LLB
58. Ms Jasmin Thomas M.Sc., B.Ed.
59. Ms Aswathy M G M.Sc., B.Ed, CTET
60. Ms Remya G R M.Sc., B.Ed, CTET

Mathematics

61. Ms Jaya Jacob Koshy M.Sc., M.Ed.
62. Ms Asha Monica Mathew M.Sc., B.Ed., CTET
63. Ms Ashily Vasanth M.Sc., B.Ed.
64. Ms Divya L R B.Sc., B.Ed., PGDCA
65. Ms Elizabeth V Thomas M.Sc., B.Ed.
66. Ms Shyni Antony M.Sc., B.Ed., KTET, SET
67. Ms Ranjana S Mony B.Sc., B.Ed., CTET
68. Ms Deepa A R M.Sc., B.Ed., SET, CTET
69. Ms Joyce James M.Sc., B.Ed., SET,
70. Ms Gigi George M.Sc., B.Ed., PGDCA
71. Ms Sommy Ashok M.Sc., M.A., B.Ed.
72. Ms Supriya S S M.Sc., B.Ed.
73. Ms Sujamol V S M.Sc., B.Ed., CTET
74. Ms Karthika J V M.Sc., B.Ed.
75. Ms Sruthy Raveendran M.Sc., B.Ed., CTET, KTET

Computer Science

76. Mr Shaji Joseph B.Sc., PGDCA
77. Ms Nisha Rajan MCA
78. Mr Jithin J M.Sc. Computer Science
79. Ms Sreevidhya A R MCA, M.Sc., PGDCA, MBA
80. Ms Remya Mohan M.Sc.

Physical Training

81. Ms Anithakumari P A C.PEd, S.M. (Scout) Basic scout
82. Mr Vincent D M.PEd, M.Phil, IPSO 3RD,
AFC Grass Root, D & C Licence
AIFF 'FUTSAL', AIFF BEACH SOCCER
83. Mr Rajesh P R B.P.Ed, M.P.Ed

Wellness Teacher

84. Dr Honey Kuruvila BAMS

School Counsellor

85. Sr Ryza Thayilkizhakethil S D M.A. Counselling

Art, Music & Dance

86. Mr Shafeek A MFA
87. Vipin W U (P.T.) BFA
88. Ms Lekshmi Rangan MA Music
89. Mr K Krishnakumar B.Sc., Violin V Grade
90. Ms Rajeswary M MA, BFA
91. Ms Priya G S (P.T.) B.P.A., B.A.
92. Ms Purnima V BA
93. Mr Sunilkumar (P.T.)

Yoga

93. Ms Prisa Thankan TTC, Diploma in Yoga

Band

94. Mr Manoj Mohan BA, HDSE

KG Section

95. Ms Bina Viswanathan B.Sc., B.Ed, P.P.T
96. Ms Archa Jossy M.Com, PGDCA,
PG International Montessori
97. Ms Athira Pillai MMS Montessori
98. Ms Sarada Ushakumari B.Sc., PCS,
PG International Montessori
99. Ms Sujitha N S B.A., T.T.C.
100. Ms Vineetha Sankar B.A., MHRM,
PG International Montessori
101. Ms Amitha B Nair B.A., Montessori, P.P.T.T.C
102. Ms Susan Mathew B.Sc., NTTC
103. Ms Jayasree K B.Com, Diploma in Montessori
& Advanced Diploma in Montessori
104. Ms Lakshmi M Nair B.A., NTTC, PG, MTTC
105. Ms Varsha M.A., B.Ed
106. Ms Swapna R M.Sc., DCE, B.Ed

B. NON TEACHING STAFF

a) Library Staff

1. Ms Ashadevi L Librarian

b) Office Staff

1. Ms Jayalekshmi S Superintendent
2. Ms Lalitha P L.D. Accountant
4. Mr Antony Varghese L.D.C
3. Ms Manjusha S L.D.C / DTP
5. Ms Belsy R L.D.C
6. Mr Jijo Raj A L.D.C / DTP
7. Ms Reshmi R L.D.C
8. Ms Rani Joseph Office Assistant

c) Technical & Ministerial Staff

1. Mr Anil Kumar V P
2. Mr Maneesh George
3. Mr Rajesh R
4. Ms Rekha V
5. Ms Selvam L
6. Ms Sreekala A
7. Ms Manju A S
8. Ms Sheela L
9. Ms Santha G
10. Ms Sreekala S
11. Mr Unni M
12. Ms Maya L
13. Mr Akhil G
14. Mr Jijo Simon
15. Ms Renuka C R
16. Ms Athira A
17. Mr Bipin Manohar
18. Mr Ginil G
19. Mr Lordwin Prakash
20. Ms Deepthi
21. Ms Saritha

CHRIST NAGAR CENTRAL SCHOOL (CBSE BOARD)

Christ Nagar Central School, started in 2005, at Kowdiar Campus got affiliated to the CBSE Board of Secondary Education (1-10) in 2013-'14 and to the Senior Secondary section (11-12) in 2018-19. As envisioned by St Kuriakose Elias Chavara, the founder of the CMI Congregation, CNCS caters to the aspirations of a fast changing society for quality education. The school has achieved credible laurels in all fields. Excellence is the hallmark of Christ Nagar Institutions. The vision and mission of CNCS is to lead every ChristNagarian to greater heights in life.

OUR VISION

*Quest for Wisdom
Imbibe Virtues
Strive for Excellence*

OUR MISSION

Christ Nagar Central School envisions a Holistic Education, instilling in our students a passion to seek true wisdom, imbibe virtues, with a clear focus on excellence, as to become catalysts in the globally transformed knowledgeable society.

CORE VALUES

*Faith in God
Moral Uprightness
Integrity
Empathy
Social Responsibility
Respect for Cultural Heritage
Pursuit of Excellence
Professional Competence*

CMI EDUCATION POLICY STATEMENT

As a CMI educational institution, the school regards education as an integral component, in the formation of the human person, needed for the fulfilment of his/her individual and social responsibilities.

The school aims at forming leaders who are intellectually competent, spiritually mature, morally upright, psychologically integrated, physically healthy and socially acceptable, who are open to growth and will champion the cause of justice, love, truth and peace.

The school also aims at creating a just and human society where the dignity of the human person is respected, where unjust social structures are challenged, where our cultural heritage of ahimsa, religious harmony and national integration are upheld, where the poor and the downtrodden are specially taken care of.

The school is open to all students irrespective of caste and creed; they are accepted and cherished as they are and are helped to grow in their cultural, social and religious tradition. However, being an institution established by, and for, a minority community based on religion, the school gives preference to Christians in admission and appointment and has a special concern for the faith - formation of the Christian youth. The school expects students, parents and teachers to share the CMI vision of education and to co-operate with the school wholeheartedly.

OUR MOTTO

*"I am
the Way
the Truth &
the Life."*

The perennial response to the age old aspiration of the Rishis of Arsha Bharat expressed in the Upanishadic prayer, "to lead us from darkness to light, from falsehood to truth and from mortality to immortality" (*"Asato ma Sat gamaya, Tamaso ma Jyothirgamaya, Mrityor ma Amrithamgamaya"*) found in the words of Jesus Christ, "I am the Way, the Truth and the Life" is the motto of the school. The attainment of true knowledge makes one enlightened so that one can lead oneself and others in the path of truth to immortal life.

The Salient Features of the School

The school stands for excellence in academic and co-curricular activities of the students.

- ◆ It is a community of students and teachers who live in the atmosphere of a family, loving and respecting each other.
- ◆ It has professionally competent and morally upright teachers, who are committed to their lofty vocation of moulding the future citizens of our country as per our objectives.
- ◆ It provides enrichment programmes to the high achievers, special coaching to the promising students, remedial coaching to the slow bloomers and counselling facilities to all the students.
- ◆ The school does not allow outside tuition for the students as it deprives them of their learning time and their creative learning ability and confines them to spoon feeding.
- ◆ There are various programmes in the school to help the students develop their creative and aesthetic talents along with their academic growth.
- ◆ All the relationships in the school are characterized by love, justice, truth, partnership and mutual respect. The integrated development of each student is the sole concern of all.

ACADEMIC YEAR

The academic year is of twelve months duration from May / June to March / April. It is divided into two semesters. The first semester is from May to September, the second semester from October to March.

GENERAL RULES

The pupils of this school are expected to:

- participate fully in all the activities of the school,
- observe faithfully the school rules of discipline and obey all duly constituted authorities,
- cultivate loyalty and devotion to home, school and country,
- develop healthy habits of mind and body by constant self - discipline,

- acquire qualities of leadership and competency in the art of expression and persuasion,
- and to strive to be gentlemen and ladies and learn to serve and be helpful to others.

SCHOOL TIMING

The school time is from **8.00 a.m.** to **1.35 p.m.**

GENERAL DISCIPLINE

- Pupils must be in their classrooms by the first bell at **7.55 a.m.**
- On reaching the school, the students should form a line and proceed to their respective classrooms in silence.
- Utilize the morning time for silent study till the bell goes for prayer/ assembly.
- At the second bell, on the days when there is School Assembly, all should march to the place assigned to their respective classes at the assembly ground/hall. On the other days, they sit in their classrooms in silence.
- At the third bell all stand up for prayer.
- At the end of the day before the students disperse, there will be a thanks-giving prayer led by one of the senior class leaders.
- Show respect to your Principal, teachers, non teaching staff and elders by greeting them.
- Respect each other and always lend a helping hand.
- Stand still during prayer and National Anthem, wherever you are.
- Be eco-friendly; and keep your school compound green.
- Students in school uniform are not expected to loiter in the shops, hold birthday parties or any treats for friends in the restaurants.
- Be in line and in perfect silence while moving out to the lab, library auditorium, chapel and playground.
- Behave honestly in the examination halls. Malpractices of any sort will be seriously dealt with.
- On entering the lab and the library, students should keep their shoes on the shoe rack outside. Shoes should not be placed on the carpet at the threshold.

- Don't dash and hit against others including teachers.
- Learn to use polite expressions like 'sorry', 'thank you', 'welcome' etc. as and when they are required.
- Students are not expected to use the notice boards as a mirror to comb hair.

COMMUNICATION

- English is the medium of communication and so it is mandatory that all students speak English in the school premises.
- Always use polite words when you communicate with others.
- Insulting and abusive expressions are strictly forbidden in the school premises.

CODE OF CONDUCT

- Students should be habitually clean and neatly dressed. No student should come without school uniform.
- Boys should wear vests under the shirt.
- Boys are not expected to wear low waist trousers in the school.
- Girls should wear tights under the skirt.
- Girls are not expected to shorten their overcoat and the sleeves of the shirt.
- No girl is permitted to let her hair loose in the class.
- Girls of classes 1-12 may neatly braid their hair and use maroon ribbons.
- Only black hair bands are allowed.
- Gold ornaments are not allowed in the school.
- On special occasions when uniform is not required, students should wear modest dresses. Sleeveless tops, tight bottoms, party wear etc are not allowed in the school.
- T-shirts are not generally allowed in the campus on special occasions: Even when it is allowed, those without collars are prohibited.
- Socks and innerwear should be washed daily and be hygienic.
- Any student who requires exemption from wearing uniform for a specific period should get written permission from the Principal.

In the classroom

- Arrange the classroom neatly before the class starts.
Do not litter papers and sweet wrappers.
- White/Blackboard, chalk, table and chair are meant only for teachers.
- Benches and desks should be kept neat.
- Do not sit on the desk.
- Scribbling and drawing on the desks and walls will be seriously dealt with.
- Bring only study materials to the classroom.
- CD, pen drive, memory card, iPod, mobile phone, smart watches and such other gadgets are strictly forbidden in the classroom and school compound.
- Students should stand up and wish the teachers when they enter the class and should thank them when they leave.
- Students are not expected to stand around the teacher's table to clear the doubts or for any other purpose.
- Going to the washroom frequently during the class time is not advised.
- Students are not expected to come out of the classroom after every period and roam about on the corridor.
- After the recess, the students should enter the class room at the bell without fail.
- In the absence of a teacher, the monitors may stand near the table and maintain discipline till the substitute teacher comes.
- Munching or chewing and drinking water during the class hours is not allowed.
- No pupil shall disturb other classes at work on flimsy pleas like getting the loan of pencil, pen or book etc. from any of his/her friend.
- Throwing things like pencil, eraser, ruler, books etc. at others should be avoided.
- Be attentive in the class. Misbehaviour of any sort will be seriously dealt with.
- Discipline should be observed in the classroom.
- During intervals students are advised not to play inside the classrooms or to run across the corridors or in the auditorium.

- Always keep to the left while walking along the corridors.
- Do not move about in clusters or club together.
- Do not drag your feet while walking along on the corridor.
- Do not lean and stamp on the wall.
- Do not jump up and try to hit the objects or roof overhead.
- Students are not expected to enter the staff room unnecessarily or stand in groups in front of it. In case of necessity, only one student is expected to enter.

PE Classes

- Students are expected to go to the playground in line.
- No student is exempted from PE class. If any exemption is required on health grounds, a written request from the parents should be produced in advance and sanction from the Principal must be acquired.
- Healthy and disciplined pattern should be followed by everyone.

School Dispersal

- When the school disperses, the students should leave the classroom in line.
- Switch off the fans and the light points while going out of the class.
- The students going by private vehicles are allowed to come out first. They should be followed by our school bus students. They should maintain the queue system. Immediately after that, all other categories of students have to move out of the school.
- Students are not expected to group in the porch and remain talking.
- Volunteers on each floor should see to the smooth and disciplined movement of the students at the time of dispersal.

Use of Washrooms

- Toilets are provided section wise. Keep them neat and clean.
- Flush the urinals after use.
- Do not scribble on the walls of the toilet.
- Close the taps to avoid waste of water.

School Bus

- Behave properly in the bus and use decorous language while talking to each other.
- Follow strictly 'the rule of the road'. While walking to the boarding point, neither should you cluster nor should you walk putting your hands on others' shoulders.

Transport Regulations

Transport facility is available to all the students from KG to X.

- Students can avail of the school transport subject to the availability of seat.
- Routes of the school buses are decided by the school and the parents should consult the school transport in-charge for necessary details.
- Using of the school bus facility is not mandatory.

Students are expected to adhere to all school rules as well as the bus rules, which shall include the following :

- Students are to respect and obey the instructions of the driver and attendant.
- Students are to remain in their seats at all times, except when the bus has come to a complete halt at their stop.
- Students are to speak in normal tones. Use of foul or abusive language will lead to disciplinary action.
- Students are to keep their hand, heads and all objects inside the bus.
- Students shall not damage the bus. Fine/disciplinary action will be taken for the damage caused.
- Students shall not eat or drink in the bus.
- Students will not throw items out of the bus windows, around the bus or on the bus floor.
- Students should travel by their regular bus routes. Each student is expected to board or get down from the school bus only at his/her regular stop, not anywhere as per his/her convenience. Change of bus stop is not allowed.
- It is important to inform the Administrative office, Transport in-charge and class teacher about any change in address and telephone number, a week before the change of address.

- List of stops is prepared keeping in view the convenience and safety of all bus commuters, and are always subject to changes.

Instructions for Parents

- Parents are requested to monitor the screen time spent by their children.
- Please monitor and ensure that any home work / assignments/ projects given to your children is submitted on time.
- School Counsellor is available at school on all working days, during school hours. In the event of any parent wanting to avail of the services of the school counsellor, you may do so through the class teacher.

Uniform - Boys (Std. I To IV)

- Hair cut should be done at regular intervals. Caps are not allowed to be worn in the school campus.
- Studs are not allowed.
- Trousers should be worn above the hip. Shirt should be tucked in such a way that the school belt should be seen properly. Shorts should reach upto the knee.
- Tie should be worn properly.
- No fashionable bands other than the customary threads are allowed to be worn on the wrist.
- Finger rings are not allowed.
- Well- polished black, flat ordinary shoes are insisted.

Uniform - Girls (Std. I To IV)

- Hair should be neatly tied with maroon ribbons.
- Wear only studs. Nose studs are not allowed. No additional studs or earrings should be worn.
- Tie & ID card should be worn properly.
- Pinafore should not be too tight. Double locked pleated pinafore is a must.
- No bands are allowed to be worn on the wrist other than the customary threads. Tattoos or Mehandi is not allowed.
- Nails should be cut and cleaned regularly, nail polish & finger rings are not allowed.

- Pinafore should not be short and it should exceed to the knee, wear cycling shorts without fail.
- Socks should be tight and stretched properly.
- Well- polished black, flat ordinary shoes are insisted.

Uniform - Boys(UP, HS & HSS)

- Hair cut should be done at regular intervals. Not allowed to wear any kind of caps inside the school building.
- Studs are not allowed. Neck-tie should be worn properly.
- Pants should be worn above the hip and no low-waist is allowed. The shirt should be inserted in such a way that the school belt should be seen properly.
- Pants should be stitched with pleats. Tight pants and shirts are not allowed. Boys are to wear white vests.
- No fashionable bands are allowed to be worn on the wrist other than the customary threads.
- Finger ring is not allowed.
- Bottom of the pants from the knee should be comparatively smaller than that of the upper part. (No bell bottoms)
- Well- polished black, flat ordinary shoes are insisted.
- Boys should not grow beards/side burns.

Uniform - Girls (UP, HS & HSS)

- Neck-tie should be worn properly.
- Wear only studs. Nose studs are not allowed. No additional studs or earrings should be worn.
- It is advisable that the hair is neatly braided and maroon ribbons are used.
- Overcoats should not be worn too tight.
- No bands are allowed to be worn on the wrist other than the customary threads.
- Nails should be cut and cleaned regularly, nail polish & finger rings are not allowed.
- Skirts should not be short and should exceed to the knee, wear cycling shorts without fail. Girls must wear white cotton tights and a slip as part of their daily school uniform.
- Socks should be tight and stretched properly.

- Well- polished black, flat ordinary shoes are insisted.
- Tattoos or mehendi is not allowed.

On days that students are permitted to wear civil clothes, do ensure that they are suitably attired for school. Sleeveless, short or tight dress, shorts and distressed jeans are not allowed.

All students must wear their ID cards on all working days. In case your ward's ID card is lost, parents need to inform the class teacher immediately.

CYBER SECURITY - BEWARE OR BE AWARE

Cyber crimes are criminal offenses committed via the internet or otherwise aided by various forms of computer technology, such as the use of online social networks to bully others or sending obscene digital photos with a smart phone.

Keep the following cyber security tips in mind and stay safe online.

- Use only websites with URL that begins with 'https' to protect from data leaking.
- Have a look at the private policies of the apps before starting to use it.
- Create unique and strong passwords.
- Think before you click.
- Be careful about what you share.
- Secure your social media.
- Use a VPN, a VPN can encrypt an unsecure Wi-fi connection to make it safe for students.
- Be watchful about phishing scams.
- Lock up and shut down - keep the devices protected with a password or thumb scan and always log out and shut down after use.
- Check out terms and conditions.
- Do not use unsecured Wi-fi sources.
- Safeguard the personal information.
- Stay safe online... beware or be aware.

DIGITAL WELL BEING :

Aims at promoting better healthy technology use, help students become responsible Digital citizens able to progress in their educational careers and make more healthy choices in using technology.

An understanding about the devices incorporated into our students' daily lives is very important, based on which, screen time and social media age restrictions can be monitored.

It is strongly recommended that screens should not be used at least an hour before going to bed and not until at least an hour after waking up.

It is always better to wait until the required age to join any social media service. These rules are relevant to safety, safeguarding and mental wellbeing.

A major key to successful technology use is talking about technology use.

Parents can be encouraged to share their own challenges around regulating their use of technology, and in this way, can be guided to have more constructive conversations with children.

As educators and families, we can facilitate wiser technology use by children and adolescents in a way that is conducive to good mental health, so that digital wellbeing can become an important skill for life.

AN APPEAL TO PARENTS / GUARDIANS

It is an established fact that education begins at home. Whole hearted co-operation of the parents is highly essential for the proper grooming of the child.

Parents/Guardians are requested :

- To ensure that their ward brings text books, note books and other study materials to school according to the time table provided.
- To check the handbook daily, give your consent or signature wherever necessary.
- To ensure that their ward does not use or bring CD, camera and other electronic gadgets to school.
- To encourage their ward to participate in school activities.
- To bring to the attention of the Principal and teachers any peculiar habits or traits of character that they find in their ward.

- To contact the class teachers over the phone at assigned times. Please avoid calling the teachers on trivial matters.
- Principal may be contacted only on urgent and pressing matters.
- Make sure that you attend all the meetings convened to discuss the progress of your ward.
- To ensure that your ward is not breaking the Motor Vehicles Act, students should not use two wheeler/four wheeler without getting a license. Coming to school on two wheeler is strictly prohibited.
- Parents can make use of the interactive website facility - The URL of our website is : www.christnagarschools.org
- A parent who wants to meet the teacher during working hours should fill a format and get it signed by the Principal. The format is available in the school office.
- Put up a request letter in the handbook in the space for early leaving if the parent wants to take his/her ward early on a working day.
- Parents should not send anyone else to collect their ward/wards during school hours. They should come personally and meet the Principal in case of an emergency.
- Please ensure that your ward attends slow bloomers program (mentoring/remedial class) if needed.
- Co-operate with school authorities in grooming the child to become a good citizen.

COMMUNICATION

- Information about the activities of CNCS will be sent to parents through newsletters and circulars. This will also be posted on the school website and intimated through an SMS alert and through school app.
- Kindly check the school website regularly.
- Since the Handbook and planner are prepared at the beginning of the year, minor changes in dates and timings may sometimes have to be effected. This will be communicated through the Handbook.
- Please acknowledge receipt of all notes and communication received through the Hand book.
- In case of emergency, call the school office to pass a message to your ward.

- In the event of a Hartal/unexpected holiday during examinations, the date of that day's examination will be notified later and the rest of the examinations will continue as per the schedule. Note that it is mandatory to write all the exams.

Parents can take an appointment (through the Hand book) to meet the Vice Principal / Teacher. Meeting teachers on a daily basis, during working hours must be strongly avoided.

BIRTHDAYS

- A birthday celebration should be limited to distribution of a sweet (toffee) per child only. Do not send a birthday cake to your child's class. Kindly do not send any eatables/items for distributing to the class..
- Birthdays are acknowledged during the school assembly.
- On birthdays, students can come decently dressed in civil clothes- sleeveless and dresses above the knees are not allowed.

ADMISSION

Students are admitted to the school at the beginning of every academic year. New admissions are made on the basis of the students' performances in the school they studied last and also on the basis of their performance in the aptitude test. As per rules, new students will be admitted to Lower KG during the month of October of the previous academic year.

Admission to other standards may be given according to the availability of seats based on an aptitude test held during the last week of April or in the first week of May.

LEAVE OF ABSENCE

Regular attendance is expected of every student. No student shall absent himself/herself from class without the prior permission of the class-teacher or Principal. If prior permission cannot be obtained for reasons beyond control, an application for leave (in due form) signed by the parent/guardian should be sent to the Principal on the first day of attending class.

In the case of absence for more than one day, a leave letter should be attested by the Principal.

In the case of absence owing to illness, a medical certificate should be submitted.

No leave of absence will be granted for monthly or terminal examination. Absence from test papers and examinations will be considered a serious breach of school discipline. In case of illness, a medical certificate should be sent.

No student will be sent home, even in urgent need unless a duly authorized person comes to take him/her home.

Absence without leave or unexplained absence for more than 15 days renders the student liable to have his/her name struck off the rolls. Re-admission may be sought remitting a fee of Rs.500/-.

Important Note : *Please ensure that you do not send your ward to school when he /she is sick or is recovering from sickness as it amounts to other children being exposed to possible infection.*

Late arrival to school :

- Late arrival and early departure is not encouraged unless it is an absolute emergency and a prior note is given by the parent in the Hand book.
- The school gate will close at 7:55 am for children using private transport.
- Parents of children using private vans/cars must ensure that children reach school by 7:50 am.
- Three consecutive late arrivals would lead to the student being sent back home.
- To relieve your child from school, a gate pass duly signed by the class teacher, co-ordinator and Principal should be handed over to the security before leaving the campus.

Promotion

Promotion is granted on the basis of the general progress of the pupil during the academic year, not merely on the results of the annual examinations. The records of periodic tests, monthly tests, terminal examinations, etc., will be taken into account at the time of promotion.

In the terminal examinations, ranks are given only to those who pass in all the subjects. The students who secure 90% and above in all the subjects are awarded Ruby Star, the students who secure 80% and above get the Gold Star, those who secure 70% and above get the Silver Star and those who secure 60% and above get the Blue Star. These medals are ever rolling and will not become the bearer's property.

A minimum attendance of 85% of the total working days of the academic year is compulsory for promotion.

Results declared at the end of the year are final in all cases and will not be reconsidered.

ASSESSMENT

STRUCTURE OF ASSESSMENT SCHEME (CLASS IX & X)

The Assessment scheme will have an 80 marks component for Board Examination (class X) and Annual Examination (Class IX) in all scholastic subjects along with a 20 marks component of internal assessment. Students have to secure 33 percent in total in each of these components.

- i) Assessment of theory/practical papers in external subjects shall be in numerical scores. In addition to numerical scores, the Board shall indicate grades in the Marks Sheets issued to the candidates in case of subjects of external examinations. In case of internal assessment subjects, only grades shall be shown.

Letter grades on a nine-point scale shall be used for subjects of external examinations. However, for subjects of internal examination in Class X the assessment shall be made on a five point scale i.e. A,B,C,D& E.

- iii) The grades shall be derived from scores in case of subjects of external examination. In case of subjects of internal assessment, they shall be awarded by the schools.
- iv) The qualifying marks in each subject of external examination shall be 33% at Secondary/Senior School Certificate Examinations. However at Senior School Certificate Examination, in a subject involving practical work, a candidate must obtain 33% marks in

the theory and 33% marks in the practical separately in addition to 33% marks in aggregate, in order to qualify in that subject.

- v) For awarding the grades, the Board shall put all the passed students in a rank order and will award grades as follows :

A-1 Top 1/8th of the passed candidates
A-2 Next 1/8th of the passed candidates
B-1 Next 1/8th of the passed candidates
B-2 Next 1/8th of the passed candidates
C-1 Next 1/8th of the passed candidates
C-2 Next 1/8th of the passed candidates
D-1 Next 1/8th of the passed candidates
D-2 Next 1/8th of the passed candidates
E*

For Class IX

The assessment scheme will be similar to class X Board examination.

However, the grading in class IX will be as follows:

Grading Scale for Scholastic Area (Class IX)

(School will award grades as per the following grading scale)

Marks Range	Grade
91 - 100	A1
81 - 90	A2
71 - 80	B1
61 - 70	B2
51 - 60	C1
41 - 50	C2
33 - 40	D
32 and below	E*

Absolute grading in class IX is used keeping in view the number of students appearing from any particular school as against positional grading used for class X.

Internal Assessment (20 marks)

One Time year end examination is complemented and supplemented with internal assessment that assess students in diverse manner, at different times and also examines a broad range curriculum objectives.

Periodic Assessment

This assessment is for, of and as learning. It is divided into:

- 1. Periodic Test (5 marks)** :Tests would be restricted to 3 in each subject in an academic year and the average of best 2 would to be taken for final submission of marks.
- 2. Multiple Assessment (5 marks)** : Alternate modes of assessment such as quizzes, portfolio, project work, self and peer assessment, collaborative project, experiments, class room demonstration etc. are followed to address the goal of assessment for and as learning.

CO-SCHOLASTIC AREAS

ART EDUCATION

Health and Physical Education (Sports / Self-Defence /Yoga/ NCC etc.)

Art Education including local art, craft, literature and skills, Health and Physiscal education, yoga, traditional games, indigenous sports, NCC Scouts and guides, Martial arts etc. are integral part of curriculum.

Art Education entails instruction in various art forms (visual as well as performing). Arts should be integrated with other subjects to promote creative thinking and expression.

Art shall be integrated with the teaching and learning process of all academic subjects from classes 1 to 12, to promote active and experiential learning for “connecting knowledge to life outside the school, ensuring that learning shifts away from rote methods and for enriching the curriculum, so that it goes beyond textbooks”.

Arts subjects will be access like other subjects following the criteria.

Health and Physical Education focuses on holistic development, both mental and physical, understanding the importance of physical fitness, health, wellbeing and the factors that contribute to them.

Physical Education will be access like other subjects following the criteria. It may include theory as well as practical exams.

Work Experience : It is an integral part of the curriculum though it has been subsumed in the Health and Physical Education. It is given as much focus as health and physical education.

Assessment of Co-scholastic Areas

In the existing scheme of assessment, these activities will be graded on a 5-point grading scale (A - E) for classes IX and X and will have no descriptive indicators.

Discipline (Attendance, Sincerity, Behaviour, Values)

Class teacher will grade the students on a five point scale (A - E) keeping in view the overall attendance, sincerity, values and behaviour of the students.

Co-Scholastic Activities : For the holistic development of the students, co-curricular activities will be carried out by the teachers and will be graded on a 3-point grading scale for Std. VI-VIII and on a 5-point grading scale for Std. IX and X.

The term co-scholastic activities is used for both cognitive and non-cognitive development that can take place by exposing the child to the scholastic and non-scholastic subjects.

Inclusive Education

Inclusive Education is a way for full participation without any discrimination; students with disabilities enjoy equal opportunity in both scholastic and co-scholastic areas. Inclusive attitude is crucial for successful inclusive education. Capacity building programmes on Inclusive Education may be organized.

- ◆ Examination at two levels is being held in the subject of Mathematics in the Board Examination for Class X from the year 2020 onwards.
- ◆ It may be noted that the students who are opting Mathematics - Basic will have the option of taking Applied Mathematics as an Elective at Class XI, Sr. Secondary though they may not be

permitted to take Mathematics at Sr. Secondary level. However the student who has opted for Mathematics-Standard can offer any one of the two available Mathematics at Sr. Secondary level.

CURRICULUM AREAS AT SENIOR SECONDARY LEVEL

SCHOLASTIC AREAS & CO-SCHOLASTIC AREAS

Co-scholastic Areas

Health & Physical Education: Indigenous sports, Yoga, NCC, Self-defence, Fitness and Life style choices.

General Studies : Areas of study that are not covered in their specialised field.

Art Education and Art Integration

The following two-pronged approach will be followed during the current academic year:

- i) Art education will continue to be an integral part of the curriculum, as a co-scholastic area at Secondary level. The schools may also promote and offer Visual and Performing Arts based subjects at the Secondary and Senior Secondary level.
- ii) Art shall be integrated with teaching and learning process of all academic subjects from classes 1 to 12, to promote active and experiential learning for “connecting knowledge to life outside the school, ensuring that learning shifts away from rote methods and for enriching the curriculum, so that it goes beyond textbooks”.

Inclusive Education

Inclusive Education is a way for full participation without any discrimination; students with disabilities enjoy equal opportunity in both scholastic and co-scholastic areas. Inclusive attitude is crucial for successful inclusive education. Capacity building programmes on Inclusive Education may be organized.

Scheme of Studies

Class XI and XII is an integrated course. Students need to take only those subjects in class XI which he /she intends to continue in class XII.

Subjects of Internal Assessment : (Board Exam)

Work Experience / Health and Physical Education & General studies to be taken by all candidates. (Work experience is subsumed in Health and Physical education)

- For Std X candidates who take 6 subjects (5 main and 1 additional subject) and pass in all 6 subjects, the percentage is to be calculated by the employer / institution / university according to the norms of employer / institution / university in which the candidate will be seeking admission.
- If a student has taken 6 subjects in Std X and if he /she fails in any one of first five subjects, the same will be replaced by the 6th subject, provided the candidate satisfies the scheme of studies i.e. after replacement either Hindi or English remains as one of the main five subjects.
- Skill electives can be offered along with any subjects, as per the scheme of studies.

ANNUAL EXAMINATION**For class XII**

The Board examination will cover the entire syllabus of Class XII as per syllabus for each subject. Grades shall be awarded on the basis of 9-point grading system in each scholastic subject. For awarding the grades, the Board will put all the passed students in a rank order and will award the grades as follows :

A1	Top 1/8th of the passed candidates
A2	Next 1/8th of the passed candidates
B1	Next 1/8th of the passed candidates
B2	Next 1/8th of the passed candidates
C1	Next 1/8th of the passed candidates
C2	Next 1/8th of the passed candidates
D1	Next 1/8th of the passed candidates
D2	Next 1/8th of the passed candidates
E*	Essential repeat

For class XI

The assessment scheme will be similar to class XII Board Examination and shall be carried out at school level. However, the grading in class XI will be as follows :

Grading Scale for Scholastic Area (Class XI)

(School will award grades as per the following grading scale)

Marks Range	Grade
91 - 100	A1
81 - 90	A2
71 - 80	B1
61 - 70	B2
51 - 60	C1
41 - 50	C2
33 - 40	D
32 and below	E*

Assessment of Co-scholastic Areas

In the existing scheme of assessment, these activities will be graded on an 8-point grading scale (A1 to E) for classes XI - XII and will have no descriptive indicator. The students shall be assessed on three areas i.e. Health and Physical Education with Work experience and General Studies. Work experience is subsumed in the Health and Physical Education. No up scaling of grades will be done.

A1	Top 1/8th of the passed candidates
A2	Next 1/8th of the passed candidates
B1	Next 1/8th of the passed candidates
B2	Next 1/8th of the passed candidates
C1	Next 1/8th of the passed candidates
C2	Next 1/8th of the passed candidates
D1	Next 1/8th of the passed candidates
D2	Next 1/8th of the passed candidates
E*	

Christ Nagar Internet Club and Website

We have an interactive website (www.christnagarschools.org/cbse) where all the details regarding the school are available. The parent can get the details of progress of their wards in studies, discipline etc. from the above site.

The school has a multiple Broadband connection. Christ Nagar Internet Club provides the facility to the students and teachers to browse the internet after school hours from 2.00 pm to 4.00 p.m.

For the attention of parents:

- Ensure the use of computer and internet by your ward under your supervision.
- Educate them to utilize the social media carefully.
- Encourage them to respect others and to avoid using remarks that may hurt/ damage the reputation of another person.
- Make sure the sites that your wards visit are meant for reference work.
- Direct them to concentrate on the positives of the digital world.
- Mobile phone, pendrive, CDs and iPods are strictly prohibited in the school.

The School Library

We have a good school library with more than 20,000 books and more than 15 periodicals. The Reference Section has a variety of standard Encyclopaedias, dictionaries and standard reference books.

The library, which is fully computerized and bar code enabled, is successfully managed by a qualified librarian and assistants. They are always ready to render any help to the users of the library.

Pay attention to the following:

- Maintain silence in the library hall.
- ID card is compulsory for all library transactions.
- Short story books & fiction are issued for a week.
- Return the book after the stipulated time.
- Renewal has to be done if needed.

- Internet facility is for the staff only.
- Reference books will be issued only through teachers or Principal.
- Tampering, tearing pages, damaging and loss of the book will invite penalisation.
- Newspapers, periodicals, journals can be used during the library period only.
- Ensure the safe keeping of the books or periodicals from where these have been taken.
- Bags and baggage are to be kept outside the library hall.
- **photo copier close to the library is provided.**
- Students can take copies of any relevant articles, only during break time, from the reference section of the library..

School Bus

The school provides transportation facilities to students. The parents who want to send their children to school by school bus should apply for it to the Principal at the beginning of the academic year.

The bus fees will be collected in three instalments along with the school fees.

The school bus facility should be availed of for an entire term. One month's notice in writing shall be given for discontinuance of the bus facility.

Requests for change of boarding points should be made in writing one month in advance. Nobody without a valid bus pass will be allowed to board the bus. Loss of the pass should be reported promptly to the office.

Commuting by school bus is an occasion for the pupils to cultivate good habits like patience, forbearance, tolerance, sympathy, team spirit, co-operation and consideration for others. Gentlemanly and exemplary behaviour is expected of all the students in the bus and at the boarding points where they wait for the bus. Strong and prompt disciplinary action will be taken against the students who misbehave.

If the school bus fails to ply on any day on account of some unforeseen difficulty, the students should come to school by other means. No complaint will be entertained on such issues.

Science Labs

The school has three well-furnished science laboratories - Physics, Chemistry and Biology. All the labs are built with safety measures and they are student-friendly. Each lab is fully equipped with apparatuses as per the syllabus requirements and can accommodate 60 students at a time.

Students are expected to:

- Maintain discipline.
- Attend the practical classes regularly.
- Record work has to be completed simultaneously.
- Leave of absence should be reported and practical classes, to make up for the loss, are to be taken without delay in consultation with the teacher in charge.
- Apparatus & equipment are to be handled with care.
- Wilful damage will lead to penalty.
- Co-operate with the lab assistants for the smooth conduct of practical classes.

Computer Labs

We have an air-conditioned computer lab with dual core desktop computers with 4GB RAM. All the machines are networked and have access to internet.

- Students are to move in a line accompanied by the teacher to the lab.
- Foot wear & bags are to be kept outside.
- Follow the instructions of the lab assistant.
- Misuse of facility will be strictly dealt with.
- Attendance is compulsory for practical classes.
- Record work has to be submitted at the stipulated time.
- Avoid crowding during dispersal.

Audio-visual Room

The school has a well-equipped audio-visual room with computers, a LCD projector, and audio systems.

- Silence has to be maintained .

- Move in a line throughout while entering and leaving the room.
- Arrange the chairs and board properly after the class.
- Footwear & baggage are to be kept outside.
- Damage of any kind will invite penalty.

Counselling Centre

The Counselling Centre helps children in the holistic development of their personality by imparting right values and attitudes towards oneself and the society at large. It also helps the students who are disturbed psychologically, socially, emotionally or situationally. The Centre provides systematic ways to help the students learn personality adjustments. The Counselling Centre offers remedial systems for students whose inadequate motivational factors have prevented them from achieving their full potential. The Counsellor is available in the school from 8.00 am to 1.30 pm. The parents can avail the services of Counselling Centre.

School Office

The normal administrative work and routine office transactions like issue of certificates, financial transactions and maintenance of the office records, etc. will be done in the school office attached to the Principal's room.

The school office is open to the public from 8.00 a.m. to 4.00 pm

Fees

The school collects fees for twelve months, in three instalments. The first term fee can be remitted from April to the end of May. A fine of Rs. 50 will be charged after June 15 and Rs.100/- in July.

If the fee is not remitted, the name of the student will be removed from the roll and he will not be readmitted without special permission of the Principal and paying a readmission fee of Rs. 500/-.

In the case of the second term fees, it may be remitted without fine in September, with a fine of Rs.50/- in October and with a fine of Rs.100/- in November and thereafter with the re-admission fee of Rs.500/. For the third term, fee can be remitted without fine in January, with a fine of Rs.50/- on February 15 and with a fine of Rs.100/- on February 28.

The fee will be collected at **Bank of Baroda**, Keston Enclave Road. The fee rates and other details of the fees will be put up on the notice board.

Co-curricular Activities

To develop the varied interests and different talents of the pupils we provide ample opportunities through several co-curricular activities. Students are given training in music, painting and other art forms. Besides formal coaching in music and art, they are given opportunities to get involved in artistic, cultural and social activities, through various associations and clubs. Participation in one of the co-curricular activities is compulsory. In the continuous and comprehensive evaluation of the students, the performance of one or two co-curricular activities will be graded and the marks will be entered in the certificate.

House System for Grades 1 and above

In order to foster a healthy competitive spirit and to create a sense of belonging, all students are divided into four Houses. Each House has student and teacher representatives. The Inter House competitions are conducted with a view to promote learning through entertainment. Merit certificates are awarded to the winners and House points are determined based on points secured by each House throughout the year.

Literary Association

One of the most important forms of developing creative talents in the literary, artistic and cultural fields is the weekly meeting of the Literary Association. The class-teacher gives necessary guidance and directions to the students for conducting these meetings in the most useful way. The elected secretary of the association organizes the meeting in consultation with the class-teacher.

Besides the regular weekly literary associations in classes, students are expected to join and participate actively in at least two of the following organizations.

The Social Service League

We live in a world where there are very rich and utterly poor people. The poor are often neglected. We often forget our duty towards the poor and the needy. This league tries to inculcate in the minds of our young ones responsibility towards the neglected and poor and create a love for serving them in their needs.

The Science Club

This is meant to create in our students increased interest in, and love for the day-to-day scientific achievements of the modern world. This will help to tickle their curiosity to know more about the thrilling and marvellous contributions modern science has offered to humanity. Ultimately, this will help the student to equip himself with the creative mind needed to eradicate poverty and misery from the face of the earth.

The Nature Club

The main objective of this club is to help the pupils to live in harmony with nature. It also helps to create in them, an awareness of the problems related to eco-system. Developing inter-school relations, helping the students to become self-reliant, and equipping them to take apt decisions in a crisis are some of the features of this club.

Hindi Club

Chirag - Hindi Club's aim is to create interest and love in our students for our National Language - Hindi.

Malayalam Club

Thoolika - Malayalam Club is organised to inspire and motivate the students to develop interest in their mother tongue - Malayalam.

Music Club

Confluence - The Music Club is meant to flourish and develop the talents of children in Music.

English Club

Angloscape - The English Club aims at instilling linguistic interest in the students and targets at developing good communication skills in the language. It supports in elevating their literary abilities.

Debate club, School Radio are steered by the English Department.

Maths Club

Mathemagica - Maths Club is formed for developing the interest of students in Maths and also to develop its usage in daily life.

Social Science Club

Eons - The Social Science club is organised to develop an awareness about the problems faced by the different countries of the world, which will help to develop civic sense.

Health and Awareness

The Health and Awareness Club is formed with the intention of developing a healthy approach with regard to food and exercise.

Quiz Forum

This is a special forum which prepares students for various quiz competitions. Students are enrolled in it after a preliminary test.

School-band Troupe and the Choral Society

Those who have a taste for, and interest in music can be members of the band with due permission from the Principal and the parents. The school provides a forty - piece band and an expert teacher.

The students who are gifted with musical talents can be members of the Choral Society. They are given special coaching in Western and Carnatic music besides the regular classes in music under the guidance of expert teachers.

National Cadet Corps NCC

The National Cadet Corps (NCC) aims at developing the qualities of character, courage, comradeship, discipline, leadership, secular outlook, sportsmanship, spirit of adventure and ideals of selfless service among the students to make them gentle and service-minded citizens. The activities of NCC provide a congenial environment to motivate the cadets, to train and groom themselves as responsible citizens and future leaders of our great country in all walks of life and also to take up a career in the Defence Services. Through camps, the NCC gives ample opportunity for community living, and by visits to hill stations, cadets get the chance for expedition, trekking, Rock climbing, mountaineering and firing. Christ Nagar NCC Unit imparts training in

areas like cleaning, tree plantation and other social service activities. An NCC Parade is held every Friday from 2.00 pm to 4.00pm. The enrolment of Students is from Grade VIII onwards. The School NCC unit is under 2 Kerala Battalion NCC, Thirumala. (Associate NCC Officer - Third Officer, Ms Aseena Dileep)

Manuscript Magazines

Every division of a class from V to XI1 is to produce during the academic year, a handwritten class magazine which consists of articles in various languages, drawings, cartoons, paintings, etc., of the students. It is published under the guidance of the class teacher. The selections from these may appear in the School Magazine. This will provide a forum for our budding poets, writers and artists to develop their creative talents.

Study Tour and Field Trips

Educational tours and excursions to places of historical or national importance are conducted for seniors and juniors separately, during the academic year. The younger children are taken to picnic spots for one-day trips.

Parent - Teacher and Well-Wisher Association (PTWA)

The Parent - Teacher and Well-Wisher Association of the school is constituted of the parents of the students of Christ Nagar School, the teachers and the staff of the school and the Well-Wishers whose names are registered in the Well-Wishers Register of the Christ Nagar School. The aim of the Association is to help the Management in the smooth and efficient running of the school and in planning and executing the developmental and other innovative activities of the school so that it may best achieve the lofty ideals of education at the secondary level. The parents shall pay a membership fee of Rs.100/- at the time of the admission of their ward and an annual subscription of Rs. 100/-.

Endowments for Scholarships

The following endowments are instituted by various benefactors for the outstanding students of the school, to be awarded on the School Day.

- 1. St. Chavara Canonization Memorial Gold Medal :**
St. Kuriakose Elias Chavara was canonized on 23 Nov. 2014 by Pope Francis at Rome. This Medal was instituted by the Management to commemorate this particular date and its importance. It is awarded to the Top Scorer in the 10th Grade Examination.
- 2. Rev. Fr Thomas Thayil Memorial Gold Medal :** This Medal is instituted by the management for the student who stands first in Arts in the Higher Secondary Section.
- 3. St Chavara 150th Death Anniversory Memorial Gold Medal :**
This Medal is instituted by the management for the Top Scorer in the AISSCE.
- 4. Christ Hall Monastery, (1946) Foundation Memorial Gold Medal :** This Medal is instituted by the Management for the best Outgoing Student.
- 5. Dr Apj Abdul Kalam Memorial Gold Medal :** This Medal is instituted by the Management for the Top Scorer in Arts in the High School Section.
- 6. Sri.Geevarghese Chakkalakkal Memorial Gold Medal:** This Medal was instituted by Ms Annie Ignatious for the best All-rounder of the Outgoing Batch of Grade X.
- 7. Master Sharook Abu Memorial Gold Medal.** This Medal was instituted in memory of Master Sharook Abu who passed away on February 17, 2012, while he was studying in Std X. The Medal was instituted by his parents Mr Aboobakar K and Dr.Sajeeda Begum for the Top Scorer in Mathematics in Grade X.
- 8. Gaston Kanjuparambil Memorial Gold Medal** is awarded to the Best Sportsperson of the Academic year.



Make the most of every opportunity, because the days are evil. Be wise. Don't be pressed into reacting like the majority of the world. Instead, rise above the circumstances and see yourself transformed by renewing your mind with my higher principles. Use the special gifts and abilities I've given you to serve others; faithfully administer my amazing grace as only you can.

Love,

Your God of Incomparable Riches of Grace.



A MODEL DAILY PROGRAMME

5.00 a.m.	To rise
5.30 a.m. to 6.30 a.m.	Prayers, Study
6.35 a.m. to 7.00 a.m.	Breakfast, Newspaper reading and to school
8.00 a.m. to 1.40 p.m.	At school
2.00 p.m. to 3.00 p.m.	Back home, Lunch
3.00 p.m. to 4.00 p.m.	Study, Homework
4.00 p.m. to 5.00 p.m.	Games, Bath
5.00 p.m. to 7.00 p.m.	Study
7.00 p.m. to 7.30 p.m.	T.V. time, News
7.30 p.m. to 9.30 p.m.	Study time
9.30 p.m. to 10.00 p.m.	Dinner
10.00 p.m. to 10.15 p.m.	Prayer
10.15 p.m.	To bed

N.B: Study the above daily programme carefully and prepare your own programme in consultation with your guardian and write it down in the space provided on page 35.



MY DAILY PROGRAMME

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Signature

Student.....

Guardian.....

Class Teacher.....

TWENTY DOs AND DONTs OF CHRIST NAGARIANS

1. Depend more on God, less on self
2. Share the truth, don't hoard it.
3. Be world-minded, not local-minded.
4. Go among people, don't avoid them.
5. Aim to serve, not to be served.
6. Push on, don't stand still.
7. Be gentle, don't hurt.
8. Submit ideas, don't impose them.
9. Be optimistic not pessimistic.
10. Cheer up, don't depress.
11. Be more of a "go-giver" than a "go-getter".
12. Be daring, not timid.
13. Admit your mistakes, don't deny them.
14. Be humble, not proud.
15. Inspire confidence, don't dishearten.
16. Disagree without being disagreeable.
17. See both points of view, not merely your own.
18. Be patient not impetuous.
19. Be a doer, not just a talker.
20. Don't flee suffering, use it.



ACADEMIC CALENDAR

2022-2023



MAY 2022

1	Sun	H	May Day
2	Mon		
3	Tue		
4	Wed		
5	Thu		
6	Fri		First Friday Holy Mass
7	Sat		
8	Sun	H	Mother's Day
9	Mon		
10	Tue		
11	Wed		
12	Thu		
13	Fri		
14	Sat	H	2 nd Saturday
15	Sun	H	
16	Mon		
17	Tue		
18	Wed		
19	Thu		
20	Fri		
21	Sat		
22	Sun	H	
23	Mon		
24	Tue		Commonwealth Day
25	Wed		
26	Thu		
27	Fri		
28	Sat		
29	Sun	H	
30	Mon		
31	Tue		Anti-Tobacco Day

JUNE 2022

1	Wed		Academic Council Meeting
2	Thu		Subject Council Meeting
3	Fri		First Friday Holy Mass / Official inauguration of the Academic year
4	Sat		
5	Sun	H	World Environment Day
6	Mon		
7	Tue		
8	Wed		PT Exam for std X & XII (Afternoon)
9	Thu		
10	Fri		
11	Sat	H	2 nd Saturday
12	Sun	H	
13	Mon		
14	Tue		
15	Wed		
16	Thu		
17	Fri		
18	Sat		
19	Sun	H	Father's Day
20	Mon		
21	Tue		International Yoga Day & Music Day /
22	Wed		Students Council (Polling day - Head boy, Head girl)
23	Thu		
24	Fri		Narcotil Club inauguration
25	Sat		
26	Sun	H	
27	Mon		
28	Tue		Investiture Ceremony
29	Wed		
30	Thu		

JULY 2022

1	Fri		First Friday Holy Mass Academic Council Meeting
2	Sat		
3	Sun	H	St. Thomas Day
4	Mon		Subject Council Meeting
5	Tue		
6	Wed		
7	Thu		
8	Fri		
9	Sat	H	2 nd Saturday
10	Sun	H	
11	Mon		World Population Day
12	Tue		
13	Wed		
14	Thu		Youth Festival
15	Fri		Youth Festival
16	Sat		
17	Sun	H	
18	Mon		
19	Tue		
20	Wed		
21	Thu		
22	Fri		
23	Sat		
24	Sun	H	
25	Mon		Periodic Test - LKG to XII
26	Tue		
27	Wed		
28	Thu	H	Karkkidaka Vavu
29	Fri		
30	Sat		
31	Sun	H	

AUGUST 2022

1	Mon		Academic Council Meeting
2	Tue		Subject Council Meeting
3	Wed		
4	Thu		
5	Fri		First Friday Holy Mass
6	Sat		
7	Sun	H	
8	Mon	H	Muharam
9	Tue		
10	Wed		
11	Thu		
12	Fri		Sports Fest
13	Sat	H	2 nd Saturday
14	Sun	H	
15	Mon	H	Independence Day
16	Tue		
17	Wed		Inter House Cultural Fest
18	Thu	H	Sreekrishna Jayanthi
19	Fri		Talent Show Std XII (Tentative)
20	Sat		
21	Sun	H	
22	Mon		
23	Tue		
24	Wed		Talent Show Std X (Tentative)
25	Thu		
26	Fri		Sahodaya Sports Fest
27	Sat		Sahodaya Sports Fest
28	Sun	H	Ayyankali Jayanti
29	Mon		
30	Tue		
31	Wed		Talent Show Std IX (Tentative)

SEPTEMBER 2022

1	Thu		Academic Council Meeting
2	Fri		First Friday Holy Mass / Subject Council Meeting Onam Celebration / School closes for Onam Vacation
3	Sat		
4	Sun	H	
5	Mon		Teachers Day
6	Tue		
7	Wed		First Onam
8	Thu		Thiruvonam
9	Fri		Third Onam
10	Sat	H	2 nd Saturday / Fourth Onam / Sree Narayana Guru Jayanti
11	Sun	H	
12	Mon		School reopens after Onam Holidays
13	Tue		Talent Show Std VIII (Tentative)
14	Wed		
15	Thu		
16	Fri		World Ozone Day, Students' Day
17	Sat		
18	Sun	H	
19	Mon		
20	Tue		
21	Wed	H	Sree Narayanaguru Samadhi Day
22	Thu		
23	Fri		Talent Show Std VII (Tentative)
24	Sat		
25	Sun	H	
26	Mon		
27	Tue		
28	Wed		Talent Show Std VI (Tentative)
29	Thu		
30	Fri		

OCTOBER 2022

1	Sat		
2	Sun	H	Gandhi Jayanthi
3	Mon		Academic Council Meeting
4	Tue	H	Mahanavami
5	Wed	H	Vijayadasami
6	Thu		Subject Council Meeting
7	Fri		First Friday Holy Mass
8	Sat	H	2 nd Saturday / Nabidinam
9	Sun	H	
10	Mon		
11	Tue		
12	Wed		Talent Show Std XI (Tentative)
13	Thu		
14	Fri		
15	Sat		World Students' Day
16	Sun	H	
17	Mon		
18	Tue		
19	Wed		
20	Thu		
21	Fri		Talent Show Std V (Tentative)
22	Sat		
23	Sun	H	
24	Mon	H	Deepavali
25	Tue		Half Yearly Exam & Periodic Test - LKG to XII
26	Wed		
27	Thu		
28	Fri		
29	Sat		
30	Sun	H	
31	Mon		

NOVEMBER 2022

1	Tue		Kerala Piravi / Academic Council Meeting
2	Wed		Subject Council Meeting
3	Thu		
4	Fri		First Friday Holy Mass
5	Sat		
6	Sun	H	
7	Mon		
8	Tue		
9	Wed		
10	Thu		Annual Science Exhibition
11	Fri		Annual Science Exhibition
12	Sat	H	2 nd Saturday
13	Sun	H	
14	Mon		Children's Day - Kids Annual Day
15	Tue		
16	Wed		Talent Show Std IV (Tentative)
17	Thu		St. Chavara all Kerala Sports Fest
18	Fri		St. Chavara all Kerala Sports Fest
19	Sat		St. Chavara all Kerala Sports Fest
20	Sun	H	
21	Mon		
22	Tue		
23	Wed		
24	Thu		
25	Fri		Talent Show Std III (Tentative)
26	Sat		
27	Sun	H	
28	Mon		
29	Tue		
30	Wed		Talent Show Std II (Tentative)

DECEMBER 2022

1	Thu		Academic Council Meeting
2	Fri		First Friday Holy Mass
3	Sat		
4	Sun	H	
5	Mon		Subject Council Meeting
6	Tue		
7	Wed		
8	Thu		Christmas Fete & Annual Day
9	Fri		
10	Sat	H	2 nd Saturday
11	Sun	H	
12	Mon		Model Exam I - Std X & XII
13	Tue		
14	Wed		Periodic Test - LKG to IX & XI
15	Thu		
16	Fri		
17	Sat		
18	Sun	H	
19	Mon		
20	Tue		
21	Wed		
22	Thu		National Mathematics Day
23	Fri		School closes for Christmas holidays
24	Sat		
25	Sun	H	Christmas
26	Mon		
27	Tue		
28	Wed		
29	Thu		
30	Fri		
31	Sat		

JANUARY 2023

1	Sun	H	New Year
2	Mon		Academic Council Meeting School reopens after Christmas holidays
3	Tue		Founder's day / Subject Council Meeting
4	Wed		
5	Thu		
6	Fri		First Friday Holy Mass
7	Sat		
8	Sun	H	
9	Mon		
10	Tue		
11	Wed		
12	Thu		
13	Fri		Talent Show Std I (Tentative)
14	Sat	H	2 nd Saturday
15	Sun	H	
16	Mon		
17	Tue		
18	Wed		Model Exam II - Std X & XII
19	Thu		
20	Fri		Talent Show LKG - E, F, G, H, I (Tentative)
21	Sat		
22	Sun	H	
23	Mon		
24	Tue		
25	Wed		
26	Thu	H	Republic Day
27	Fri		Talent Show UKG - E, F, G, H, I (Tentative)
28	Sat		
29	Sun	H	
30	Mon		
31	Tue		

FEBRUARY 2023

1	Wed		Academic Council Meeting
2	Thu		Subject Council Meeting
3	Fri		First Friday Holy Mass
4	Sat		
5	Sun	H	
6	Mon		Periodic Test - LKG to VIII
7	Tue		
8	Wed		
9	Thu		
10	Fri		
11	Sat	H	2 nd Saturday
12	Sun	H	
13	Mon		
14	Tue		
15	Wed		Annual Examination - Std IX & XI
16	Thu		
17	Fri		
18	Sat	H	Sivarathri
19	Sun	H	
20	Mon		
21	Tue		
22	Wed		
23	Thu		
24	Fri		
25	Sat		
26	Sun	H	
27	Mon		Annual Examination starts from classes I - VIII
28	Tue		National Science Day

MARCH 2023

1	Wed		Academic Council Meeting
2	Thu		Subject Council Meeting
3	Fri		First Friday Holy Mass
4	Sat		
5	Sun	H	
6	Mon		
7	Tue		
8	Wed		International Women's Day
9	Thu		
10	Fri		
11	Sat	H	2 nd Saturday
12	Sun	H	
13	Mon		
14	Tue		
15	Wed		
16	Thu		
17	Fri		
18	Sat		
19	Sun	H	
20	Mon		
21	Tue		
22	Wed		World Water Day
23	Thu		
24	Fri		
25	Sat		
26	Sun	H	
27	Mon		
28	Tue		
29	Wed		
30	Thu		
31	Fri		

APRIL 2023

1	Sat		
2	Sun	H	
3	Mon		Academic Council Meeting / Result Publication
4	Tue		Subject Council Meeting
5	Wed		
6	Thu	H	Maundy Thursday
7	Fri	H	Good Friday
8	Sat	H	2 nd Saturday
9	Sun	H	Easter
10	Mon		
11	Tue		
12	Wed		
13	Thu		
14	Fri		Dr. Ambedkar Jayanti
15	Sat	H	Vishu
16	Sun	H	
17	Mon		
18	Tue		
19	Wed		
20	Thu		
21	Fri		
22	Sat		
23	Sun	H	
24	Mon		
25	Tue		
26	Wed		
27	Thu		
28	Fri		
29	Sat		
30	Sun	H	

NAMES OF TEACHERS

Class Div Class Teacher

SL	Subject	Name of Teacher
1		
2		
3		
4		
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7		
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11		

LEAVE RECORD

Leave Application / Date of Submission	No. of days	Reason of Absence	Signature of Parent	Signature of Class

- * *Leave letter should be given to the class teacher signed by the parent / guardian.*
- * *Leave letter should be countersigned by the Principal if it is more than 2 days.*

LEAVE RECORD

Leave Application / Date of Submission	No. of days	Reason of Absence	Signature of Parent	Signature of Class

LEAVE RECORD

Leave Application/ Date of Submission	No. of days	Reason of Absence	Signature of Parent	Signature of Class

RECORD OF LATE COMING

Date	Jun	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
1										
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Total										

RECORD OF INCOMPLETE UNIFORM

Date	Jun	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
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29										
30										
31										
Total										

THE BOOKS I HAVE READ THIS YEAR

No.	Date	Author, Title, Description, Remark

THE BOOKS I HAVE READ THIS YEAR

No.	Date	Author, Title, Description, Remark

HOME ASSIGNMENT

Date	Subject	Details of homework	Parent's Sign

HOME ASSIGNMENT

Date	Subject	Details of homework	Parent's Sign

HOME ASSIGNMENT

Date	Subject	Details of homework	Parent's Sign

HOME WORK NOT DONE

Date	Subject	Teacher's Initials	Parent's Signature

HOME WORK NOT DONE

Date	Subject	Teacher's Initials	Parent's Signature

PRINCIPAL'S PAGE

Date	Remarks	Sig. of Guardian

To serve humanity is to serve God

TEACHER'S PAGE

Name		Std.
Date	Communication/Message with the signature of the teacher	Parent's Signature

There is no shortcut to success

TEACHER'S PAGE

Name		Std.
Date	Communication/Message with the signature of the teacher	Parent's Signature

TEACHER'S PAGE

Name		Std.
Date	Communication/Message with the signature of the teacher	Parent's Signature

There is no shortcut to success

TEACHER'S PAGE

Name		Std.
Date	Communication/Message with the signature of the teacher	Parent's Signature

There is no shortcut to success

TEACHER'S PAGE

Name		Std.
Date	Communication/Message with the signature of the teacher	Parent's Signature

TEACHER'S PAGE

Name		Std.
Date	Communication/Message with the signature of the teacher	Parent's Signature

PARENT'S PAGE

Name		Std.
Date	Communication/Message with the signature of the Parent	Teacher's Signature

Make hay while the sun shines

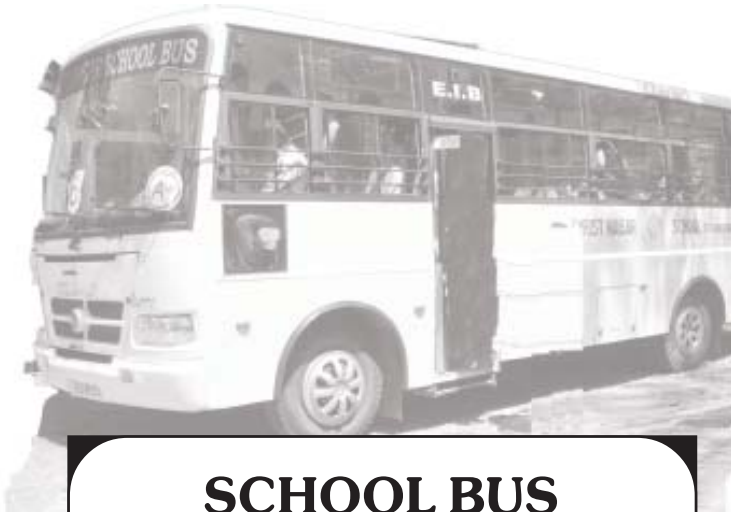
PARENT'S PAGE

Name		Std.
Date	Communication/Message with the signature of the Parent	Teacher's Signature

PARENT TEACHER MEETING

Date	Attended/ Not Attended	Reason for not attending	Signature		Remark
			Parent	Class Tr	

** Please bring the hand book during PTA Meeting.*



SCHOOL BUS ROUTES AND TIMINGS

Kindly accommodate changes that may arise

ROUTE NO. 11

SI. NO.	TIME		BOARDING POINT
	am	pm	
1	6.45	3.08	Pazhavangadi
2	6.50	3.03	KSRTC Chief Office
3	6.51	3.01	Thekke Nada
4	6.52	3.02	Vazhappalli
5	6.53	3.04	Fort HS
6	6.56	3.00	West Nada
7	6.57	2.55	Vallakkadavu
8	7.00	2.53	Enchakkal
9	7.02	2.50	Subash Nagar
10	7.03	2.45	West Fort
11	7.05	2.40	Chempakasserri
12	7.07	2.38	Palkulangara
13	7.10	2.35	Pettah
14	7.14	2.30	Kerala Kaumudi
15	7.16	2.25	Nalumukku
16	7.17	2.22	Iron Bridge
17	7.18	2.15	Collectorate Jn.
18	7.20	2.08	Mathrubhumi Road Entrance
19	7.28	2.07	General Hospital
20	7.30	2.06	Vanchiyoor Jn.
21	7.32	2.05	Vanchiyoor Bridge
22	7.35	2.02	Chettikulangara
23	7.32	2.01	Ayurveda College
24	7.29	2.00	Palayam

ROUTE NO. 12

SI. NO.	TIME		BOARDING POINT
	am	pm	
1	6.20	2.52	Poomkulam
2	6.23	2.50	Karshika college
3	6.27	2.46	Kakkamoola
4	6.30	2.43	Kaliyoor
5	6.33	2.40	Punnamoodu
6	6.45	2.37	Koottappana
7	6.48	2.35	NIMS hospital
8	6.50	2.33	Kerala Automobiles
9	6.53	2.30	Vazhimukku
10	6.55	2.27	Balaramapuram
11	6.58	2.24	Vedivachan Kovil
12	7.00	2.23	Pallichal
13	7.03	2.20	Pravachambalam
14	7.06	2.17	Nemom
15	7.09	2.14	Hanveev Jn
16	7.15	2.10	Thrikkannapuram Bridge
17	7.20	2.05	Poojapura Circle

ROUTE NO. 13

SI. NO.	TIME		BOARDING POINT
	am	pm	
1	6.20	3.11	Vandithadom
2	6.22	3.09	Pachallor
3	6.25	3.06	Thiruvallom JN
4	6.27	3.03	Thiruvallom Bridge
5	6.32	3.01	G K Junction
6	6.36	2.54	Valiyathura
7	6.39	2.51	Air port
8	6.42	2.48	Shanghumughom
9	6.45	2.43	Vettucaud
10	6.51	2.36	G V Raja School
11	6.53	2.31	Wireless Jn
12	7.05	2.26	Thumba
13	7.07	2.24	Poundkadavu
14	7.10	2.21	Veli
15	7.13	2.18	Kochuveli
16	7.16	2.15	All Saints College
17	7.19	2.13	I T I jun
18	7.22	2.10	Chackai
19	7.08	2.40	Kannammoola Bridge
20	7.26	2.09	Pattoor
21	7.30	2.05	MLA Quarters

ROUTE NO. 14

SI. NO.	TIME		BOARDING POINT
	am	pm	
1	6.30	3.00	Powdikonam
2	6.40	2.52	Mannanthala Jn
3	6.45	2.47	Nalanchira
4	6.47	2.42	Mar Ivanios
5	6.49	2.38	Paruthippara
6	6.55	2.35	Muttada
7	7.00	2.30	T K D Road
8	7.02	2.26	Pattom SUT
9	7.04	2.24	Vaidhyuthi Bhavan
10	7.06	2.22	Pottakuzhy
11	7.08	2.20	Gauresapattom
12	7.10	2.18	Mulavana
13	7.11	2.16	Vadayakadu
14	7.12	2.14	Moolavilkam
15	7.13	2.12	Thampuranmukku
16	7.14	2.10	Varambasseri
17	7.15	2.27	Law college
18	7.17	2.25	P M G
19	7.19	2.00	Mettukada
20	7.21	2.02	Mettukada Aristo Jn.
21	7.22	1.58	Women's College
22	7.23	1.55	Panavila
23	7.24	1.53	Bakery Jn
24	7.25	1.50	Nandavanam

ROUTE NO. 15

SI. NO.	TIME		BOARDING POINT
	am	pm	
1	6.10-3.20		Bhagatsingh Road
2	6.30-2.23		Murinjalalam
3	6.35-2.27		Avittom Road
4	6.40-2.40		Akkulam Bridge
5	6.42-2.42		Lulu Mall
6	6.50-2.52		Anayara
7	6.55-2.35		KIMS Hospital
8	7.00-2.25		Kumarapuram
9	7.02-2.23		Tagore Gardens
10	7.03 - 2.22		Kannamoola Jn.
11	7.05-2.21		MC Police Station
12	7.06-2.20		Medical College Garage Jn.
13	7.10-2.17		Chalakupuzhi
14	7.12-2.15		Pattom
15	7.15-2.10		Kuravankonam
16	7.16-2.08		Kulathunkal Motors
17	7.18-2.05		Ambalamukku
18	7.30-2.00		School

ROUTE NO. 16

SI. NO.	TIME		BOARDING POINT
	am	pm	
1	6.30-2.55		MGM School
2	6.31-2.35		Engineering College
3	6.32-2.53		Alathara
4	6.35-2.52		Sasthamkonam
5	6.40-2.51		Manvila
6	6.45-2.50		Arassummodu
7	6.47-2.41		Kulathoor
8	6.50-2.38		Attinkuzhi
9	6.53-3.05		Highway
10	6.58-3.00		Kazhakottom
11	6.59-3.10		Vettu Road
12	7.00-2.45		Kariavattom
13	7.05-2.42		Chavadimukku
14	7.08-2.25		Sreekariam
15	7.10-2.27		Elamkulam
16	7.12-2.20		Pongummodu (Kurisadi Jn)
17	7.19-2.10		Pattom Bus Stop
18	7.23-2.06		Plamoodu
19	7.25-2.04		PMG
20	7.27-2.05		Museum

ROUTE NO. 17

SI. NO.	TIME		BOARDING POINT
	am	pm	
1	6.25	3.20	Azhikode
2	6.58	3.14	Karippoor
3	6.45	3.13	Pulippara
4	6.37	3.12	Maruthanakam
5	6.33	3.10	10th Stone
6	6.32	3.08	Valicode
7	6.30	3.05	11 th stone
8	6.36	3.00	Pazhakutty
9	6.40	2.58	Arasuparambu
10	6.44	2.52	Mulamukku
11	6.48	2.50	Kizhakke Ela
12	6.51	2.46	Vidhyadirajapuram
13	6.53	2.42	Keltron
14	7.00	2.27	Karakulam Jn
15	7.08	2.25	Enikkara
16	7.10	2.20	Vazhayila
17	7.15	2.10	Vazhayila Church

ROUTE NO. 18

SI. NO.	TIME		BOARDING POINT
	am	pm	
1	6.15	3.20	Poojapura Jn
2	6.20	3.15	Mudavanmugal
3	6.18	3.22	Mudavanmugal school Jn.
4	6.23	3.12	Chengallor
5	6.25	3.10	Rotary hospital
6	6.27	3.07	Vijayamohini Mill
7	6.30	3.05	Thirumala
8	6.33	3.00	Mangattukadavu
9	6.35	2.58	Thachottukavu
10	6.40	2.55	Peyad Carmal school Jn.
11	6.44	2.52	Pallimukku
12	6.46	2.50	Peyad
13	6.48	2.42	Kundamanbhagam
14	6.50	2.40	Valiyavila
15	6.52	2.37	Elipode
16	6.54	2.35	Vettamukku
17	6.56	2.32	P T P entrance
18	6.58	2.30	Arappura Jn
19	7.00	2.28	Vattiyookavvu
20	7.08	2.22	Manjaadimoodu
21	7.12	2.17	Kanjirampara
22	7.15	2.15	Maruthankuzhi

ROUTE NO. 19

SI. NO.	TIME		BOARDING POINT
	am	pm	
1	6.30	3.00	Ambalathara
2	6.35	2.52	Kamaleswaram
3	6.40	2.47	Manacaud
4	6.43	2.44	Attukal
5	6.48	2.40	Konchiravila
6	6.53	2.35	Chiramukku
7	6.57	2.31	Kaladi
8	7.00	2.28	Thaliyal
9	7.03	2.24	Karamana
10	7.07	2.21	Swaraj Motors
11	7.18	2.20	Killipalam
12	7.19	2.18	Choorakattupalayam
13	7.10	2.13	Kannettumukku
14	7.15	2.05	DPI
15	7.17	2.03	All India Radio
16	7.20	2.02	Vazhuthacaud
17	7.25	2.00	Althara Junction

ROUTE NO. 20

SI. NO.	TIME		BOARDING POINT
	am	pm	
1	6.45	2.18	Manammoola
2	6.48	2.40	Peroorkada Police Station
3	6.55	2.35	Mukkola
4	7.00	2.26	Kudappanakkunnu
5	7.03	2.38	Poomallyoorkonam
6	7.05	2.14	Peroorkada Jn
7	7.08	2.12	Oolampara
8	7.09	2.11	Homeo Reserch Center
9	7.10	2.10	SAP
10	7.12	2.08	Pippinmoodu Park
11	7.15	2.05	Sasthamangalam
12	7.18	2.00	Vellayambalam

ROUTE NO. 21

Sl. NO.	TIME		BOARDING POINT
	am	pm	
1	6.35-3.00		Medical College Junction
2	6.40-3.14		Ulloor(Med. Coll)
3	6.40-2.45		Prasanth Nagar-1
4	6.41-2.40		Prasanth Nagar-2
5	6.42-2.38		Prasanth Nagar-3
6	6.45-2.36		Pongumoodu Junction
7	6.50-2.30		Ulloor
8	6.52-2.20		Kochulloor
9	7.00-2.18		Ulloor Bridge
10	7.05-2.16		Kesavadasapuram
11	7.10-2.13		St :Mary's School
12	7.15-2.12		LIC
13	7.18-2.05		Pattom
14	7.20-2.02		Marappalam
15	7.21-2.00		Kuravankonam
16	7.22-1.58		Kowdiar (Bread Factory)

ROUTE NO. 22

Sl. NO.	TIME		BOARDING POINT
	am	pm	
1	6.30-3.08		PTP Nagar
2	6.40-3.00		Kulashekaram
3	6.44-2.58		Kadavilmudampu
4	6.45-2.56		Vellaikadavu
5	6.50-2.55		Puliyarakonam
6	6.55-2.50		Moonnamoodu
7	7.00-2.45		Vazhottukonam
8	7.05-2.40		Thoppummukku
9	7.08-2.35		Nettayam
10	7.13-2.27		Manikanteswaram Jn.
11	7.14-2.20		Manikanteswaram Temple
12	7.16-2.32		Mannarakonam
13	7.19-2.14		Indira Nagar
14	7.21-2.08		Ambalamukku
15	7.23-2.07		Kowdiar Palace
16	7.24-2.06		Toll Jn.
17	7.25-2.05		Kowdiar Jn
18	7.26-2.06		Devaswom Board
19	7.27-2.07		Nanthancode
20	7.28-2.09		YMR
21	7.29-2.11		Cliff House

ROUTE NO. 23

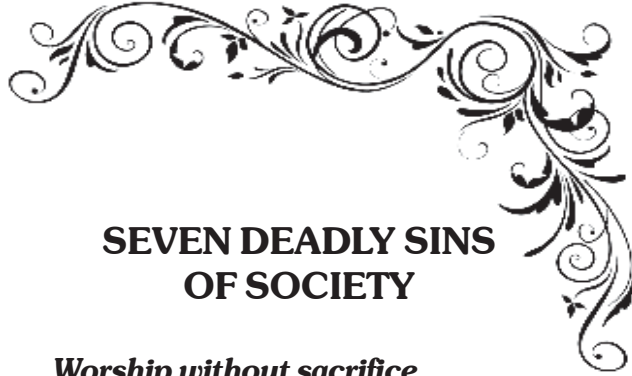
SI. NO.	TIME		BOARDING POINT
	am	pm	
1	6.30-2.47		Industrial Estate Pappanamcode
2	6.33-2.44		Puzhikunnu
3	6.35-2.41		Studio Road
4	6.43-2.33		Ookkodu
5	6.48-2.28		Vellayani Temple
6	6.50-2.26		Vellayani Jn
7	6.52-2.28		Old Karakkamandapam
8	6.55-2.25		Karakkamandapam
9	6.58-2.22		Pappanamcode
10	7.05-2.20		Vazhavilakom
11	7.06-2.21		Kulathara
12	7.08-2.19		Maruthurkadavu Bridge
13	7.09-2.18		Kaimanom
14	7.10-2.14		TVS
15	7.14-2.08		Kunjalummodu 2
16	7.17-2.05		Poojappura Circle
17	7.20-2.03		Edapazhaji
18	7.23-2.01		S M C
19	7.25-2.00		Forest Office Junction

ROUTE NO. 24

SI. NO.	TIME		BOARDING POINT
	am	pm	
1	6.40-2.42		Karakulam Bridge
2	6.42-2.40		Karakulam Panchayat Office
3	6.48-2.36		Kachani
4	6.50-2.32		Vettikonam
5	6.52-2.30		Kavadithalakkal
6	7.00-2.26		Vazhayila
7	7.02-2.25		Peroorkada
8	7.04-2.22		AKG Nagar
9	7.07-2.20		Kudapanakunnu
10	7.10-2.18		NCC Road
11	7.13-2.15		Vayalikkada
12	7.15-2.11		Santhwana Hospital
13	7.18-2.08		Ambalamukku (Kurisadi) Oolampara Jn.
14	7.20-2.05		Kowdiar

ROUTE NO. 25

SI. NO.	TIME	BOARDING POINT
	am pm	
1	6.50-2.30	Poojappura
2	6.51-2.28	Pareeksha Bhavan
3	6.52-2.27	Kunjalumoodu 1
4	6.55-2.26	Melarannur Quarters
5	7.00-2.24	Jagathi
6	7.05-2.23	Edapazhanji
7	7.07-2.22	SK Hospital
8	7.08-2.20	Kochar Road
9	7.10-2.17	Maruthankuzhi
10	7.12-2.15	Sasthamangalam
11	7.13-2.13	Pinppinmoodu
12	7.15-2.12	Golflinks
13	7.16-2.10	TTC
14	7.15-2.08	Jawahar Nagar 1
15	7.18-2.07	Jawahar Nagar 2
16	7.19-2.06	Jawahar Nagar 3
17	7.20-2.05	Jawahar Nagar 4
18	7.25-1.55	School



**SEVEN DEADLY SINS
OF SOCIETY**

Worship without sacrifice
Politics without principles
Wealth without work
Pleasure without conscience
Knowledge without character
Business without morality
Science without humanity

